



Playing an audio cd track during your PowerPoint XP slideshow

Technology for Classroom Teachers
Marilyn Western

Step 1.

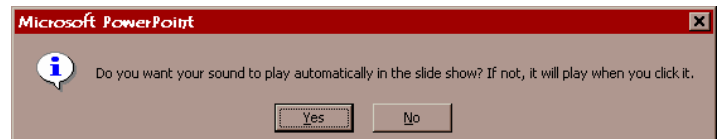
- Put your slide show together.
- Open your slideshow in slide view.
- Navigate to your first slide.
- Click on **Insert** on the toolbar.
- Select **Movies and Sounds** on the drop down list.
- Select **Play cd audio track**.

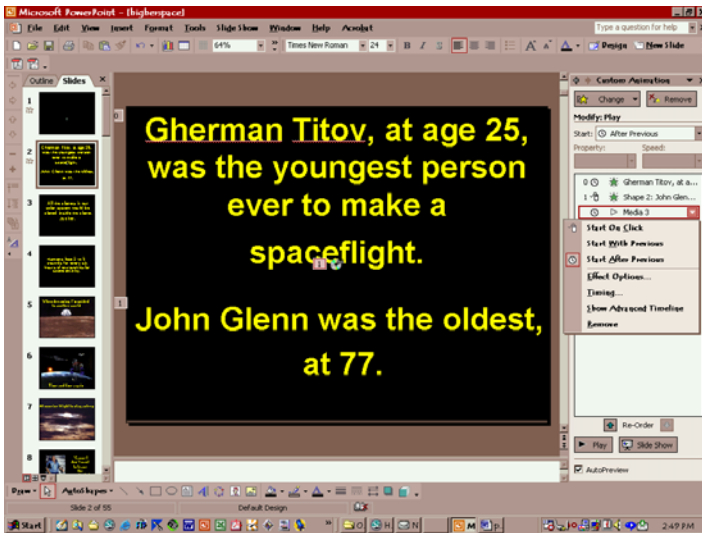


Step 2.

- Enter the track number of the song you'd like to feature.
- You'll probably want to start it at the beginning (00:00).
- End by entering the number of the next track at 00:00
- Click **OK**

Powerpoint will come up with a prompt for how to start your music. You'll have to decide. But you're not finished yet!





Step 3.

Click on **Slideshow**.

Click on **Custom Animation** in the drop down list.

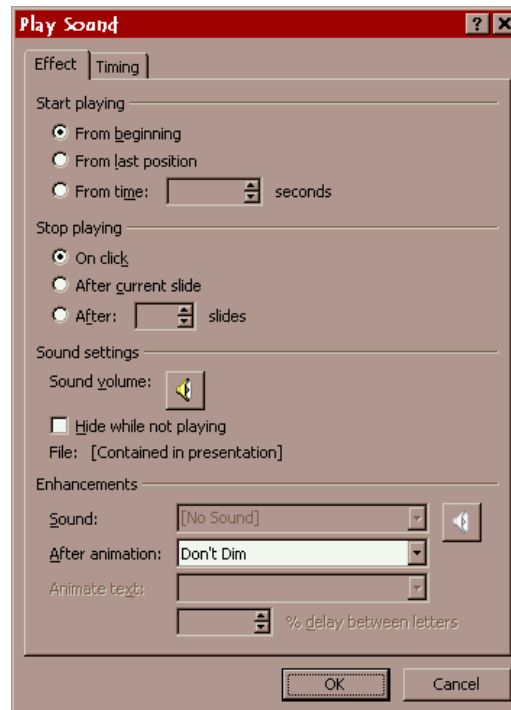
Click on **Media** down arrow in the **Custom Animation** box.

Choose whether to start the music on a mouse click

or

to start however many seconds after the slide appears.

Remember there will be a several second gap before the music starts as your computer locates the correct track and starts the cd.



Step 4.

Click on the **Media** down arrow again.

Click on **Effect Options**.

This is where you can tell ppt when to stop the music.

If you want it to continue through the whole slideshow, look at how many slides are in your slideshow and use the **After: __ slides** option.

Click **OK** and you're ready to try it out!

Step 5.

Make sure your cd is in the drive.

If you have **autoplay** (your cd automatically starts when you put it in the drive), close the cd player!

Run your slide show. The correct cd track should start at the beginning slide.

If you want the music to start as soon as the 1st slide appears, you'll have to do a little tweaking.

Put a new blank slide at the beginning of your slide show.

Insert your music (go back to step one) on this blank slide.

Make sure you delete the music icon on all other slides.

Now when you start your show, you'll start with the blank slide.