



Pictures in WordArt

Technology for Classroom Teachers
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Step 1. Click on **Insert**, **Picture**, and **WordArt**.

Step 2. Select one of the plain black style from the top row (you can change it later).

Step 3. Enter your word. Click **OK**.

Step 4. Make sure the **WordArt toolbar** is open. Select the **Format** icon (paint can + brush).

Step 5. Click on the **Colors and Lines** tab.

Step 6. In the **Fill** section, click on the drop down arrow next to the color. Select **Fill Effects**.

Step 7. Click on the **Picture** tab.

Step 8. Click on the **Select Picture** button. Locate your picture.

Step 9. Click **Insert**, then **OK**, and **Ok**.

Note: You can do the same thing with Shapes!

Spring