

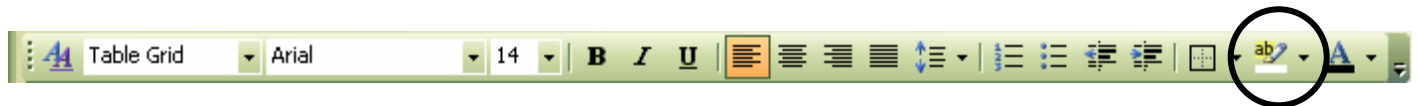


Highlighting Text

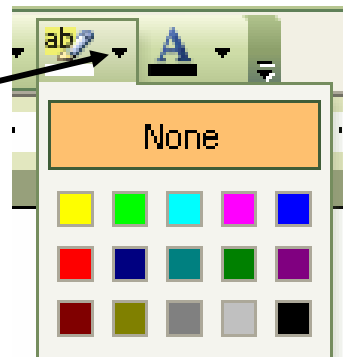
Technology for Classroom Teachers
Marilyn Western

Open a Word document that has text.

The formatting toolbar has a little used icon for a highlighter



Use the drop down arrow to get a further menu.



Notice that your cursor has changed to look like a highlighter pen. Just **click & drag** **through the text** you want to highlight!