

*Reach and Teach for Learning 2006*

***The Basics***

**1. *What is the expected outcome from Reach and Teach for Learning 2006?***

Improved learning results for students who are hard to reach and/or hard to teach

*Reach and Teach for Learning* will assist building teams to reorganize systems and practices, focusing on the School Improvement Framework strands:

1. School And Community Relations
2. Data Management
3. Teaching For Learning
4. Leadership
5. Personnel and Professional Learning

**2. *Who has been invited to apply?***

All Michigan public middle and high schools

**3. *Who should be on our four to six (4-6) member building team?***

**Required members**

1. Building principal or assistant principal,
2. General education teacher(s),
3. Special education service provider(s),
4. Instructional paraprofessional(s)<sup>1</sup>,

*Remaining team members you might want to consider to support the team's focus of work:*

- Bargaining team member,
- Board member,
- Central office administrator,
- Community partner,
- Counselor,
- Higher education partner,
- ISD representative,
- Parent(s),
- PD consultant,
- Public School Academy authorizer,
- Related service provider,
- School improvement team representative(s),
- Special education administrator,
- Title I representative
- Other

**4. If our building applies, are we guaranteed that we will be able to participate?**

The application due date is **April 26**. Space is limited. All teams will be notified regarding their selection by May 17.

**5. What does the \$300 team registration fee cover?**

The \$300 registration fee helps to offset team expenses. Specifically, the following will be provided to all team members:

- Breakfast and lunch on Wednesday, July 12 and Thursday, July 13
- Meals at the remaining 2006-2007 meeting dates
- An extensive set of resource materials,
- Refreshment breaks
- Reimbursement for childcare costs for children with disabilities if those expenses cannot be covered by the district (receipt must be provided)

**6. What expenses are not included in the registration fee?**

Participants are responsible individually or through their district for:

- Mileage
- Meals prior to Wednesday, July 12 breakfast and following Thursday, July 13 lunch
- Dinner on July 12
- Incidental costs during stay (e.g. phone)

Lodging will be available at the state rate of \$65/room/night.

You may be able to access building or district grant funds from the following sources to cover your costs: Title I, Title II, IDEA Flowthrough, etc.

**7. What commitments does a building need to make in order to have a team be involved in the Reach and Teach for Learning 2006, and for this initiative to have a sustained effect?**

In order to optimize the impact of Reach and Teach for Learning, each team is asked to commit to the following:

- All team members will participate throughout the July 12-13 meeting in Lansing
- At least three team members will participate in each bi-monthly follow-up session throughout the 2006–2007 school year to help implement July's action plans.
- Each team member is expected to attend at least three (3) meetings
- In July, the full *Reach and Teach for Learning* collaborative will set the remaining meeting dates which will include some online meetings or regional mtgs. The dates will include:
  - 1 day during October or November
  - 1 day during December, January, or February
  - 1 day during March or April

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<sup>1</sup> If no instructional paraprofessionals serve this building, or if no instructional paraprofessional is available for the selected dates, please explain why there is no paraprofessional on the team, and replace that person with another team member.

- 1 day during May or June, the closing meeting in Lansing

**8. Will SB-CEU's be offered to participants?**

Yes, the Michigan Association of Secondary School Principals Association will apply for and maintain records of individuals who request SB- CEU offerings.

**9. Who will facilitate the small group work?**

Representatives from sponsoring organizations

**10. Can someone from our district serve as co-facilitator for our team?**

Yes, please see attached application.

We invite buildings/districts to nominate for consideration a member of their leadership who has successful experience in facilitation and would like to expand his/her facilitation skill repertoire. *Reach and Teach for Learning* core team members will select co-facilitators, and nominees will be notified by May 17. Facilitator training is tentatively scheduled for Monday, June 19 in Lansing. A nomination form is attached.

This person could serve as a facilitator for the home building or for another building. Sometimes the ready availability of an in-house facilitator is optimal. In other situations, it's difficult to shift roles from being an employee within the district to facilitating the work of a group of colleagues. We would just ask that individuals nominated have the skills necessary to serve as an effective facilitator for another team.

If you choose to add a facilitator to your team, that individual will receive additional support from the *Reach and Teach for Learning* leadership team, and you will have additional onsite support in your building.